

STATE OF IDAHO, MILITARY DIVISION

EMPLOYMENT APPLICATION

SPB-1, Feb 00

1. Submit application packets (Employment Application, SPB-1 and a description of your Qualification Requirements – Responses to the Mandatory Requirements and Knowledge, Skills and Abilities on a separate sheet of paper; if requesting Veterans' Preference, SPB-1A, and an Equal Employment Opportunity Worksheet, SPB-1B) no later than 4:30 PM on the closing date of the announcement to the Military Division, Human Resources Office, State Personnel Branch, 4794 General Manning Avenue, Building 442, Gowen Field, Boise, Idaho 83705-8112.
2. Please keep a copy of your application materials. The State Personnel Branch cannot make copies for applicants.

Announcement number

Position Title

Mr. Ms. Mrs.

SOCIAL SECURITY NUMBER

LAST NAME

FIRST NAME

MI

MAILING ADDRESS

CITY

STATE

ZIP

HOME PHONE

OTHER PHONE

E-MAIL ADDRESS

EDUCATION: Schools attended **after** High School, include Military Training and other Special Training

School:	FROM:	TO:	DID YOU GRADUATE? YES <input type="checkbox"/> NO <input type="checkbox"/>
Location:		Type of Degree or Diploma:	

School:	FROM:	TO:	DID YOU GRADUATE? YES <input type="checkbox"/> NO <input type="checkbox"/>
Location:		Type of Degree or Diploma:	

School:	FROM:	TO:	DID YOU GRADUATE? YES <input type="checkbox"/> NO <input type="checkbox"/>
Location:		Type of Degree or Diploma:	

(If more space is needed attach a separate sheet of paper.)

Continued on reverse side.

MILITARY UNIT OF ASSIGNMENT:

Current Unit of Assignment:	Service Branch:	MOS/AFSC:	Supervisor:
Location:		May we contact this employer? YES <input type="checkbox"/> NO <input type="checkbox"/> Phone:	

(If more space is needed attach a separate sheet of paper.)

EMPLOYMENT HISTORY: List your work history beginning with your present or most recent job.

Employer:	From:	To:	Hrs/week:	Job Title:
Address:	Phone:	Supervisor:	May we contact this employer? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Reason for leaving:				

Employer:	From:	To:	Hrs/week:	Job Title:
Address:	Phone:	Supervisor:	May we contact this employer? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Reason for leaving:				

Employer:	From:	To:	Hrs/week:	Job Title:
Address:	Phone:	Supervisor:	May we contact this employer? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Reason for leaving:				

Employer:	From:	To:	Hrs/week:	Job Title:
Address:	Phone:	Supervisor:	May we contact this employer? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Reason for leaving:				

Except for minor traffic offenses, have you ever entered a plea of guilty, no contest, or had a withheld judgment to a felony offense? If YES please explain on a separate paper and attach it to your application.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
I certify that I am in compliance with the provisions of the Selective Service Act (Draft Registration).	YES <input type="checkbox"/>	NO <input type="checkbox"/>
I certify that I am a U.S. citizen, permanent resident or a Foreign National with authorization to work in the United States.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Signature	Date	

I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name removed from consideration, or my employment with the State terminated.

**STATE OF IDAHO, MILITARY DIVISION
VETERANS PREFERENCE FORM, SPB-1A, OCT 06**

If you are requesting veterans preference points, please complete this form.

Idaho law provides veterans preference points for veterans or eligible spouses who:

- Have been in active service in the Armed Forces of the United States during one of the time periods shown in Section One below, OR have been awarded an Armed Forces Expeditionary Medal, OR
- Are disabled veterans who served on active duty in the Armed Forces at any time, OR
- Are Purple Heart recipients, OR
- Are the widow or widower of such individuals and who have not remarried, OR
- Are the qualifying spouses of eligible disabled veterans who cannot qualify for any public employment because of a service-connected disability.

VETERANS PREFERENCE INFORMATION

To determine your eligibility for veterans preference points, please complete all applicable section(s).

NOTE: Preference points are used only for the initial appointment in each state agency after veteran status is obtained, and not for promotion.

GENERAL ELIGIBILITY

1. Were you discharged under honorable conditions, or are you the spouse of an honorably discharged, preference-eligible veteran claiming preference under Section Three or Four?

YES NO If you answered NO to the question, you are not eligible for preference points.

2. Have you ever received an "initial appointment" by any State of Idaho agency? (Initial appointment does not include temporary or casual employment to include State Active Duty, or an office filled by election)

YES NO If you answered YES to the question, you are not eligible for preference points.

SECTION ONE: PREFERENCE ELIGIBLE VETERANS

(Reference Idaho Code, Title 65, Chapter 5, and 5 U.S.C. Section 2108)

The term 'active duty' means full-time duty in the Armed Forces, other than active duty for training.

I served on active duty at any time from December 7, 1941, and ending July 1, 1955.

I served on active duty for 180 consecutive days, any part of which occurred after January 31, 1955, and before October 15, 1976.

I served on active duty at any time from August 2, 1990, and ending on January 2, 1992.

I served on active duty for a period of more than 180 consecutive days, any part of which occurred during the period beginning on September 11, 2001, and ending when prescribed by Presidential proclamation or by law as the last date of Operation Iraqi Freedom.

I have been awarded an Armed Forces Expeditionary Medal (AFEM). All AFEMs whether listed here or not, are qualifying for veterans preference and must be shown on your DD Form 214. Examples of some of the most common campaign medals are: Vietnam (Service Medal), El Salvador, Lebanon, Granada, Panama, Bosnia, Kosovo, Afghanistan, Southwest Asia (Persian Gulf), Somalia, and Haiti. (Award of the National Defense Service Medal alone does NOT qualify).

For a listing of Wars, Campaigns, and Expeditions of the Armed Forces which qualify for veterans preference, go to: www.opm.gov/veterans/html/vgmedal2.htm

I do not meet any of the selections above, but I served on active duty in the Armed Forces of the United States for a period of more than one hundred eighty (180) days and was honorably discharged.

SECTION TWO: DISABLED VETERANS AND PURPLE HEART RECIPIENTS

1. Have you served on active duty in the Armed Forces at any time, and do you have a current service-connected disability of 10% or more, or are you a Purple Heart recipient?

YES NO

2. Have you served on active duty in the Armed Forces at any time, and do you have a current service-connected disability of 30% or more?

YES NO

SECTION THREE: SPOUSES OF DISABLED VETERANS

Are you the spouse of an eligible disabled veteran who cannot qualify for any public employment because of a service-connected disability?

YES NO

SECTION FOUR: WIDOWS OR WIDOWERS OF PREFERENCE ELIGIBLE OR DISABLED VETERANS

1. Are you the widow or widower of a preference eligible veteran as shown in Section One, and have you remained unmarried?

YES NO

OR

2. Are you a widow or widower of a disabled veteran or Purple Heart recipient and have you remained unmarried?

YES NO

SECTION FIVE: CERTIFICATION OF ELIGIBILITY FOR VETERANS PREFERENCE POINTS

I have provided copies of the following documents to confirm my eligibility for veterans preference points: (check all that apply, and attach copies to this form)

- DD Form 214, Certificate of Release or Discharge from Active Duty
- Veteran's Administration Disability Status Letter
- Veteran's Death Certificate

By my signature below, I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose inaccurate or misleading answers, my application may be rejected, my name removed from consideration or my employment with the state terminated.

Name (Please Print)

Signature

Social Security Number

Date

If you have any questions regarding veterans preference points, please call the Human Resources Office, State Personnel Branch at 208-422-3347/4236/4235.

**STATE OF IDAHO, MILITARY DIVISION
EQUAL EMPLOYMENT OPPORTUNITY INFORMATION,
SPB-1B, Feb 00**

- The Military Division, Human Resources Office, State Personnel Branch monitors recruitment and selection programs in order to assure equal employment opportunity.
- We appreciate your cooperation by voluntarily furnishing us with the information requested below.
- This information will be kept confidential and used only for affirmative action reporting purposes as specified by law.
- This information is used for statistical reporting and will be kept separate from the application.

SOCIAL SECURITY NUMBER

**OF THE FOLLOWING, WHICH ONE (1) RACIAL/ ETHNIC GROUP DO YOU
CONSIDER YOURSELF?**

- BLACK
- ASIAN OR PACIFIC ISLANDER
- AMERICAN INDIAN OR ALASKAN NATIVE
- HISPANIC (of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or Origin)
- WHITE

OF THE FOLLOWING WHICH ARE APPROPRIATE?

- MALE
- FEMALE
- OVER 40 YEARS OF AGE
- VIETNAM ERA VETERAN